

**ST. MARY'S COUNTY GOVERNMENT
DEPARTMENT OF THE
COUNTY ADMINISTRATOR**

Dr. Rebecca B. Bridgett, County Administrator



Commissioners of St. Mary's County

James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

ST. MARY'S COUNTY COMMISSION FOR WOMEN

DATE: May 20, 2019 at 5:30 p.m. Room 14, Potomac Building

PRESENT: Norma Pipkin, Chair, Erin Walker, Vice Chair, Marta Kelsey, Joanna Colvin, Juanita Nether, Mary Ludwig, Catherine Stewart, Rose Frederick, Jennifer Brown, Taylor Spencer-Davis, Cynthia Brown, and Debra Kane. Guests Sharon Ferris, Buffy Giddens, and Brenda Quintero.

ABSENT Katie Werner, Secretary

Item # 1

Motion: A motion was made to accept the April 15, 2019 meeting minutes and notes (notes provided by CFW Secretary).

By: Mary Ludwig

Second: Marta Kelsey

For: All

Against: None

Item # 2

Motion: A motion was made to approve the corrective notes of April 15, 2019

By: Joanna Colvin

Second: Taylor Spencer-Davis

For: All

Against: None

Item # 3

Motion: A motion was made to continue with the \$2,000 Jane Hale-Sypher Scholarship Fund for the Fall and Spring of FY19-20 to the College of Southern Maryland. The remainder of \$2,450 into the endowment fund of CSM.

By: Marta Kelsey

Second: Juanita Nether

For: All
Against: None

Item # 4

Motion: A motion was made to use the remaining monies in the budget for the National Women's History Project- \$58.14 for 100th anniversary pins, bracelets and magnets, \$140 in gift cards from Panera for strategic planning meeting, and \$50 Dunkin Donuts gift card and three \$50 Target gift cards for raffles at the schools.

By: Catherine Stewart

Second: Taylor Spencer-Davis

For: All

Against: None

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Item # 5

Motion: A motion was made to adjourn the meeting at 7:20 pm

By: Mary Ludwig

Second: Marta Kelsey

For: All

Against: None

Notes from the
St. Mary's County Commission for Meeting
April 15, 2019

The meeting was called to order at 5:31 p.m. Members present were: Norma Pipkin (Chair), Erin Walker (Vice-Chair), Katie Werner (Secretary), Joanna Colvin, Marta Kelsey, Mary Ludwig, Juanita Nether, Taylor Spencer-Davis and Catherine Stewart. Cynthia Brown and Debra Kane were also in attendance. Jennifer Brown and Rose Frederick were absent. Catherine Stewart arrived late and Joanna Colvin left early.

Minutes and Notes – Mary Ludwig moved and Joanna Colvin seconded that the Minutes from the March 18, 2019, meeting be approved as submitted and the Notes as corrected. All voted in favor of the motion.

Banquet – No one submitted changes for next year; please think about it so changes (if any) can be implemented next year when we start the planning process. Possibilities are exploring a new venue for space. Norma Pipkin suggested that changes be made to the nomination packet to clarify to nominators that the nominee should be a volunteer, that all nominees will be recognized and that the nominator is responsible for paying for the nominee's dinner. Perhaps charge an entry fee of \$15.00 - \$20.00 and we cover the rest of the dinner cost for the nominee. Accepting credit card payments was also suggested. We can discuss in greater detail at the retreat. We have \$4,450.00 to present to College of Southern Maryland for the scholarship. We'd like to present at a County Commissioner meeting; Debra Kane and Cynthia Brown will pursue the first date available in approximately three weeks; perhaps May 14th.

Scholarship – Nothing more to report.

Dating Violence/Presentation at Schools – The presentation at Great Mills High School will be on April 25th at 10:30 and 11:15; it will be presented by One Love for the 9th and 10th graders. The Healthy Relationships Initiative members are hopeful that the One Love program will be incorporated into the Health curriculum next year. It has to be approved during the summer. The next meeting will be on May 2nd at 3:00 to discuss incorporation into the curriculum. There is another meeting scheduled on June 27th at 10:00, which Norma Pipkin is unable to attend. There was no discussion about a presentation prior to proms or at the Middle Schools.

On May 6th there is a Mental Health Fair between 5:30 and 7:30 in the Board of Education Board Room – do we want to have a table? General consensus was no.

Family Violence Coordinating Council – The next meeting is April 29th, at which time they will discuss a Justice Center, shoe cards and have a fatality review.

Budget – We have approximately \$1,542.00. Debra Kane indicated that there was an estimate from the Printing Press for printing new shoe cards.

Budget Request – Marta Kelsey presented suggestions for purchase. Positive Promotions is sending a sampler (this is for the packing slip that Debra Kane received). We need pens; other suggestions were Credit Card Holder (100 years of women voting), sticky note pads, book mark,

slide guide for domestic violence, stress relievers, banner (6 x 4), business card holder with pen, tote bags, multi-purpose cleaning cloth. Motions are as follows:

Shoe Cards – Joanna Colvin moved and Taylor-Spencer Davis seconded that we purchase 1,000 shoe cards for the cost of \$163.00. All voted in favor of the motion.

Pens – Mary Ludwig moved and Marta Kelsey seconded that we purchase 500 pens for the cost of \$300.00, plus shipping. All voted in favor of the motion.

Tote Bags (100th Anniversary of Voting) – Catherine Stewart moved and Erin Walker seconded that we purchase 200 tote bags at the cost of \$441.00, plus shipping. All voted in favor of the motion.

Cleaning Cloth (6 x 6) – Katie Werner moved and Juanita Nether seconded that we purchase 200 cleaning cloths for the cost of \$197.50, plus \$55.00 set-up fee, plus shipping. All voted in favor of the motion.

Note Books (7 x 5 x 1) – the cost would be \$298.50 for 150, plus \$50.00 set-up fee, plus shipping. We did not vote to purchase these.

Dunkin’ Donuts Gift Card – Katie Werner moved and Mary Ludwig seconded that we use any remaining funds to purchase a Dunkin’ Donuts Gift Card. After discussion on the motion, it was withdrawn.

Panera/Dunkin’ Donuts Gift Cards – Erin Walker moved and Mary Ludwig seconded that we purchase gift cards from Panera and Dunkin’ Donuts for no more than \$100.00. All voted in favor of the motion.

The items total \$1,156.50 (not including the cost of shipping).

Old Business:

Mom’s Demand Action – Rose Frederick has been very involved with this group. We will ask her to discuss at our next meeting.

Juvenile Justice Presentation – Taylor Spencer-Davis gave two presentations to students in juvenile justice. She reported that it went really well. Cynthia Brown is a member of the regional continuum of care; she reports they had a retreat about a month ago and Taylor gave the presentation at that time and she did an excellent job.

New Business:

Juanita Nether and Taylor Spencer-Davis moved that we nominate Ashley Williams for the Youth Service Award. All voted in favor of the motion. Catherine Stewart will write-up and collaborate with Juanita.

Check Presentation to College of Southern Maryland (Scholarship) – See the discussion above.

Nominating Committee and Retreat - Marta Kelsey will work as the Nominating Committee and Mary Ludwig volunteered to work on the retreat.

Committee for 100th Anniversary of Suffrage - August 26, 2020 marks the 100th Anniversary of women gaining the right to vote in the United States. Volunteers for the Committee are Rose Frederick, Mary Ludwig, Joanna Colvin (limited time) and Katie Werner (liaison with the St. Mary's County League of Women Voters); we will need to choose a chair for the committee and start planning meetings.

Board Docs is how all County commissions will prepare agendas and minutes to keep it consistent throughout the county. We will have a presentation at our next meeting.

Upcoming Events:

May 20, 2019 - Commission for Women Meeting

June 17, 2019 - Commission for Women Meeting

Katie Werner moved and Marta Kelsey seconded that the meeting be adjourned. All voted in favor of the motion. The meeting adjourned at 7:29 p.m.

Respectfully submitted,

Katie Werner, Secretary

**OUR NEXT MEETING IS May 20, 2019
5:30 P.M., ROOM 14 (REGULAR MEETING)**

SEE YOU THEN ☺